



Powering your offshore business

The global software platform at the heart of trust companies, family offices, and similar offshore organisations.

Jobstream 9 is a highly configurable software platform built to suit the individual requirements of the offshore financial services industry. It enables trust companies, family offices, and similar organisations to efficiently manage their business by providing a single integrated source of role-based, actionable information supporting client and office:

- Administration
- Accounting
- Practice management
- Reporting
- Regulatory compliance.

Built on Microsoft technologies, Jobstream 9 is a leading-edge platform that offers innovative features supporting themes such as straight-through processing, customer relationship management (CRM) and business process management. It operates at the heart of over 60 organisations globally, allowing businesses to differentiate their service when competing for new clients. Whether large or small, Jobstream 9 offers your company the functionality and flexibility it needs to ensure sustained business growth.



- Role-based dashboards
- Powerful time & billing workflow
- Integrated CRM
- Accurate risk management and compliance
- Flexible multi-currency accounting
- Advanced business process management
- Efficient straight-through processing

JOBSTREAM GROUP

Contact us to find out more

Tel +44 (0)1223 433 900

Email contact@jobstream.com

The unique benefits of Jobstream 9

Efficient client management

Jobstream 9 provides a framework for day-to-day client administration, ensuring your organisation can respond to queries quickly and confidently. By allowing users to view client information in one easily accessible location, revealing relationships between people and organisations within your portfolio, it enables accelerated workflow and efficient task management.

The platform includes comprehensive multi-client, multi-currency accounting functionality with sophisticated sub-accounting and support for investment, asset, sales and purchase ledgers. Because Jobstream 9 has been specially designed to support role-based transaction processing, administrators and bookkeepers can process the bulk of transactions leaving accountants to focus on data analysis and production of presentation accounts. Furthermore, straight-through processing functionality means that transaction processing can often be fully automated, decreasing administration workloads.

Effective office management

Managing key tasks such as time recording and billing is simple with Jobstream. Debtor, creditor and disbursement functionality is available, while detailed recording of work done ensures it's easy to create accurate invoices. What's more it's flexible enough to create billing schemes to suit any requirement, including time, disbursements, fixed fees and ad-hoc items – to almost any schedule.

Powerful, flexible reporting allows users to get data out of the system efficiently, and easily export into standard formats

including Microsoft Word, Excel and Adobe Acrobat (PDF). Users can also harness all of the functionality and flexibility of industry standard report writers Crystal Reports and Microsoft SQL report writing services, linked directly into the Jobstream user interface.

By reducing the need for tedious and costly data entry, and providing managers with useful reports and data snap-shots, Jobstream 9 increases office efficiency.

Full KYC compliance

Jobstream 9 makes it easy to demonstrate proper due diligence by keeping a full history of actions, managing "Know Your Customer" (KYC) records and tasks including identification and signoff of customers, trusts and companies, risk profiling, and cross-referencing of individuals to client-entities. Task records form a clear audit trail of compliance actions, with dates, person responsible and other details. To ensure complete regulatory compliance Jobstream 9 is updated as new regulatory codes are published. In addition, it's fully configurable so it can be tailored to your corporate standards while allowing for regulatory variations. Close integration with client and address records makes Jobstream 9 more accurate and robust than standalone compliance systems.



Upgrade to Jobstream 9

We make it easy to migrate to Jobstream 9. Through 17 years of experience we have developed a low-risk, proven methodology for migrating your data and staff to the Jobstream platform from a variety of other systems including 4Series, Phoenix, Troika and Sage. Whichever system you currently use, our proven migration method is backed by our team of expert consultants and project managers who will guide you through the process to ensure switching is both seamless and cost-effective.

Our proven migration methodology

- 1 Business process analysis
- 2 Data mapping & iterative development
- 3 System configuration
- 4 Key user familiarisation
- 5 Acceptance testing
- 6 Parallel running (optional)
- 7 Full user training
- 8 Completion & go live.

Saving money with Jobstream 9

Using a single, integrated, specialised system can greatly reduce the effort and expenditure involved in carrying out your day-to-day tasks. This table details the time saved by completing three common processes using a purely manual approach compared with the same process using Jobstream 9.

“Our partnership with Jobstream means we are able to provide the level of service that our clients want”

LGL Trustees



| Activity | Manual (minutes) | Using Jobstream (minutes) |
|--|------------------|---------------------------|
| PROCESS 1 - Statutory event (e.g. share issue) | | |
| Retrieve client file | 5 | 1 |
| Update client file | 15 | 15 |
| Produce and print share certificates | 10 | 2 |
| Retrieve document template and appropriate precedents templates | 5 | 0 |
| Update minute document with meeting information and client details | 15 | 5 |
| PROCESS 2 - Annual return production | | |
| Retrieve annual return form | 5 | 0 |
| Find relevant information from client file | 15 | 0 |
| Enter information on return form | 10 | 1 |
| Print and check details | 5 | 5 |
| PROCESS 3 - Accounting | | |
| Record portfolio trades | 10 | 10 |
| Bookkeeping for investments and general ledger | 45 | 15 |
| Calculate gain and loss on investments | 20 | 2 |
| Calculate end of year balances | 10 | 1 |
| Prepare and print accounts | 120 | 30 |
| Total time for company | 290 | 87 |
| Time saved per company | 203 mins | |
| Total time saved for 100 companies | 338 hours | |
| Chargeable time saved (at £50/hour) | £16,900 | |

Note that these figures are estimates, based on our experiences, and are for illustration only. Jobstream Group makes no commitment that Jobstream will deliver these results.



Built to suit your needs

Jobstream 9 integrates data that serves all the core information requirements of your business to provide a single, unified resource for managing both your clients and your office. What's more it is accompanied by a portfolio of optional feature packs supporting key themes such as straight-through processing, customer relationship management (CRM), and business process management. This ensures that it can be configured to suit your individual requirements, and means that as your needs evolve so too can your Jobstream platform. By investing in Jobstream you have ongoing access to a continuous programme of future platform improvements.



- Banking Plus feature pack
- Payments Plus feature pack
- Metastorm BPM feature pack
- Customer Lifecycle Management feature pack

A valued partner

Jobstream Group has been serving the specialist accounting, administration and practice management requirements of the offshore financial services industry since 1993. Our flagship product Jobstream 9 is backed by unrivalled customer service, training and support, allowing our customers to spend their time using their data not creating it. We continually invest in our software, progressing it in partnership and consultation with over 60 clients globally. With a proven track record delivering the highest standards of service, we are proud to be a Microsoft Certified Partner with Independent Software Vendor status.



Microsoft Partner

Silver Independent Software Vendor (ISV)

“Jobstream have worked in partnership to develop and maintain our core business systems, helping us to grow our business and stay ahead of market changes”

Nigel Le Cras, Legis Group Ltd.

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